COURSE TABLE OF CONTENTS

Certified Business Continuity Management Professional (CBCMP)

OEM: Koenig Original • Duration: 4 Days (30 hrs)

COURSE MODULES & TOPICS

Module 1: Introduction to Business Continuity Management

- What is Business Continuity Management?
- BCM key functional elements
- Benefits of Business Continuity
- BCM objectives
- Drivers of BCM
- Key concepts and terminology

Module 2: Incident Management

- Incident management overview
- Incident and continuity management plans
- Initial response statistics
- Reporting procedures
- Feedback mechanisms

Module 3: BCM Life Cycle

- Introduction to BCM life cycle
- Understanding the organisation
- Determining BCM strategy
- Developing and implementing BCP response
- Exercising, maintaining, and reviewing
- Six stages of BCM lifecycle

Module 4: Developing a Business Continuity Programme

- Producing a business continuity programme
- Business impact analysis
- Addressing risk
- Interpreting threats
- Risk mitigation
- Risk evaluation

Module 5: Responding to Disturbances

- Business continuity recovery
- Handling disturbances
- Maintaining reputation
- Making improvements

Module 6: Technology in Business Continuity

- Role of technology in BCM
- Data protection and recovery

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- IT infrastructure planning
- Cybersecurity measures in BCM

Module 7: Personnel and Communication

- Human element in business continuity
- Training and awareness programs
- Crisis communication strategies
- Employee involvement in BCM

Module 8: Legal and Regulatory Compliance

- Legal considerations in BCM
- Regulatory requirements
- Compliance audits
- Privacy and data protection laws