KOENIG SOLUTIONS · COURSE OUTLINE

Management System (MS) Essentials

1 Day	2	13
DURATION	MODULES	TOPICS

COURSE OVERVIEW

The TRECCERT Management System Essentials training course offers participants a comprehensive introduction to the principles and concepts of ISO management systems. This foundational course equips individuals with a thorough understanding of the process approach, the Plan-Do-Check-Act (PDCA) cycle, and the critical role of top management in implementing and maintaining management systems. Participants will explore the structure of ISO standards, the integration of management systems, and the benefits of adopting these frameworks to improve organizational performance, meet regulatory requirements, and achieve strategic goals. What Makes This Course Unique: Clear explanation of ISO management system principles and their practical applications; Insight into the PDCA cycle for continuous improvement; Foundation for understanding and utilizing ISO standards across various industries. This course is ideal for professionals new to ISO management systems or those seeking to refresh their knowledge and contribute to organizational excellence.

WHO THIS COURSE IS FOR

- The course is designed for individuals who are new to ISO management systems, as well as those who are looking to refresh their knowledge or prepare for an audit. It is suitable for all levels of professionals, ranging from entry-level to quality managers, internal auditors, consultants, business owners, and executives.

LEARNING OBJECTIVES

What You Will Learn

- Understand the principles and concepts of ISO management systems, including the process approach and the PDCA cycle.
- Understand the steps for implementing and maintaining an ISO management system within an organization, including the role of top management.
- Know how to use the PDCA cycle to implement, maintain and continually improve a management system.
- Understand how to use an ISO management system to improve organizational performance, meet customer and regulatory requirements.
- Understand how to continually improve an ISO management system through the use of internal audits and corrective and preventive actions.

COURSE SYLLABUS

2 Modules, 13 Topics

01

Understanding ISO Standards

TOPICS

- Defining ISO Standards
- Introduction to Management Systems
- Structure of Management System Standards
- Integrated Management Systems
- Management System Implementation Approach
- Management System Audit Approach

02

Management System Requirements

TOPICS

- Context of the Organization
- Leadership
- Planning
- Support
- Operation
- Performance Evaluation
- Improvement

DELIVERY NOTE

How It Is Delivered

- Level: Entry-level
- Language: English
- Delivery: Classroom and Online
- CPE credits: 8
- Included materials: 100 Training Slides; Quiz Questions

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Delivery by certified instructors and subject matter experts
- Hands-on exercises throughout the course
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

FLEXIBLE DELIVERY

Learn the Way That Suits You

- Classroom Training
- Live Online Classes (ILO)
- Fly-Me-A-Trainer (FMAT)
- Flexi (Self-Paced)
- 1-on-1 Training

Ready to Get Started?

Talk to a learning advisor about schedules, group training and customised delivery.

Visit koenig-solutions.com | **info@koenig-solutions.com**