KOENIG SOLUTIONS · COURSE OUTLINE

Lead Auditor Training Program on Quality Management System based on ISO 9001:2026

5 Days	1	30	eg-11-09-26-0902
DURATION	MODULES	TOPICS	COURSE CODE

COURSE OVERVIEW

The ISO 9001:2026 Lead Auditor Training Program is a comprehensive and highly interactive course designed to develop the knowledge, skills, and practical competence required to perform and lead Quality Management System (QMS) audits. This Exemplar Global Certified training provides participants with a thorough understanding of ISO 9001:2026 requirements and the auditing principles and practices outlined in ISO 19011. Through a combination of instructor-led sessions, practical workshops, case studies, role plays, and realistic audit simulations, participants will gain the confidence and competence needed to plan, conduct, report, and follow up audits using an evidence-based and process-based auditing approach. Participants will experience the full audit lifecycle, including audit preparation, audit planning, conducting opening meetings, interviewing auditees, gathering and evaluating objective evidence, identifying nonconformities, preparing audit reports, conducting closing meetings, and verifying corrective actions. Upon successful completion, participants will have developed the competencies expected of professional auditors and lead auditors performing first-party, second-party, and third-party audits of Quality Management Systems.

WHO THIS COURSE IS FOR

- The Quality Management System Lead Auditor course is thoughtfully curated for a diverse range of professionals passionate about fostering excellence in quality management. The participants who will benefit from this course are:
- Internal Auditors
- Supplier Auditors
- Prospective Lead Auditors
- Quality Managers
- Quality Engineers
- Management Representatives

PREREQUISITES

- Participants should possess prior knowledge of Quality Management System concepts and the requirements of ISO 9001:2026.
- This course is intended to develop auditing competence and is not designed to provide introductory training or fill knowledge gaps regarding ISO 9001 requirements. A pre-course assessment may be conducted to verify foundational knowledge.

- Compliance and Governance Professionals
- Quality Consultants
- Process Owners
- Functional Heads and Business Unit Leaders
- Individuals responsible for establishing, implementing, maintaining, or improving a Quality Management System
- Professionals seeking auditor qualification and certification path

LEARNING OBJECTIVES

What You Will Learn

- Explain the purpose, principles, and requirements of ISO 9001:2026.
- Apply the process approach, risk-based thinking, opportunity-based thinking, PDCA methodology, and quality culture concepts within a QMS.
- Interpret auditing principles and guidelines based on ISO 19011.
- Understand the roles, responsibilities, and competencies of Auditors and Lead Auditors.
- Plan and prepare management system audits.
- Develop audit plans, checklists, and working documents.
- Conduct opening meetings and audit interviews.
- Collect, verify, and evaluate objective audit evidence.
- Assess conformity and process effectiveness.
- Identify, document, and communicate audit findings and nonconformities.
- Prepare audit reports and audit conclusions.
- Evaluate corrective actions and perform audit follow-up activities.
- Lead audit teams and contribute to organizational improvement initiatives.
- Meet customer and stakeholder requirements.
- Improve customer satisfaction.
- Reduce operational and business risks.
- Improve process effectiveness and organizational performance.
- Strengthen quality culture and continual improvement practices.
- Increase confidence in products, services, and business processes.
- Enhance market reputation and competitive advantage.

COURSE SYLLABUS

1 Module, 30 Topics

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Topics Covered

TOPICS

Quality Management System Fundamentals

- QMS concepts and principles
- Benefits of Quality Management Systems
- PDCA methodology
- ISO 9001:2026 requirements
- QMS documentation

Auditing Fundamentals

- Audit objectives and principles
- Types of audits
- Audit methods
- Audit process

Auditor Competence

- Roles and responsibilities of Auditors and Lead Auditors
- Auditor competence and evaluation
- Auditor qualification pathways

Audit Planning and Preparation

- Pre-audit activities
- Document review
- Audit planning
- Working documents and checklists
- Communication planning

Conducting Audits

- Opening meetings
- Interviewing techniques
- Audit evidence collection and verification
- Process auditing

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Topics Covered

TOPICS (CONTINUED)

- Site observation techniques
- Audit findings and nonconformities

Reporting and Follow-Up

- Audit reporting
- Corrective action review
- Audit follow-up activities
- Closing meetings

Auditor Development

- Auditor registration pathways
- Examination preparation

- Final Examination

DELIVERY NOTE

How It Is Delivered

- Instructor-led training sessions
- Interactive discussions
- Individual and team-based exercises
- Real-world case studies
- Audit simulations
- Role plays
- Audit planning workshops
- Process auditing exercises
- Opening and closing meeting simulations
- Nonconformity writing workshops
- Audit report preparation activities
- Daily knowledge checks
- Continuous assessment activities

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Delivery by certified instructors and subject matter experts
- Hands-on exercises throughout the course
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

FLEXIBLE DELIVERY

Learn the Way That Suits You

Classroom Training | Live Online Classes (ILO) | Fly-Me-A-Trainer (FMAT) | Flexi (Self-Paced) | 1-on-1 Training

Ready to Get Started?

Talk to a learning advisor about schedules, group training and customised delivery.

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