

Time Management in SAP HCM for S/4HANA (predecessor HR306)

OEM: SAP • Code: S4HR36



COURSE DESCRIPTION

This course provides a detailed understanding of time management. Starting with setting up your own work schedule, editing time mgt. Infotypes, and generate leave quotas for all employees. This course applies to the functionality of HCM for S/4HANA. Nevertheless, if you are still on ECC 6.0 EHP8 you are also welcome here. Differences will be explained in this course.

AUDIENCE PROFILE

- Application consultants
- Business Analyst
- Business Process Owner/Team Lead/Power User
- Data Consultant/Manager
- Help Desk/CoE Support

PREREQUISITES

Essential

- none

Recommended

- S4HR05

COURSE OBJECTIVES

By the end of this course, participants will be able to:

- Understanding the Structure and Organization of Time Management
- Create work schedules and holiday calendar
- Edit time mgt. Infotypes and deduct quota
- Create absence quota
- Customize TMW

Module 1

- Time Recording
- Enterprise Structure and Groupings
- Work Schedule
- Part-Time Workforce
- Time Data Recording and Administration
- Attendance and Absence Counting
- Attendance and Absence Quotas
- Time Manager's Workplace Functionality
- Case Study: Configure Time Data Recording