

D365 Finance Functional Consultant Training (MB-310 Aligned)

Duration: 6 Days | 8 Hours Per Day (48 Hours Total)

Audience: Finance Key Users, Senior Accountants, Finance Leads transitioning to Functional Consultant roles

Day 1 – D365 Finance Foundation & General Ledger

D365 Finance Overview

- Functional Consultant Role
- D365 Finance Architecture
- Legal Entities
- Organization Hierarchies
- Fiscal Calendars
- Number Sequences
- Security Concepts

Financial Dimensions & Ledger Setup

- Financial Dimensions
- Account Structures
- Advanced Rule Structures
- Chart of Accounts
- Main Accounts
- Ledger Configuration
- Fiscal Period Management

General Ledger

- Journal Setup
- Journal Names
- Ledger Parameters
- Allocations
- Accrual Schemes
- Financial Reporting Overview

Day 2 – Accounts Payable & Procurement Integration

Accounts Payable Configuration

- Vendor Groups
- Vendor Master Setup

- Vendor Posting Profiles
- Payment Terms
- Payment Days
- Cash Discounts
- Methods of Payment
- Vendor Holds

AP Processes

- Vendor Invoices
- Invoice Matching
- Vendor Prepayments
- Vendor Settlements

Procurement Integration

- Procurement Categories
- Purchase Requisitions
- Purchase Orders
- Product Receipts
- Vendor Invoice Registration
- Procure-to-Pay Process Flow

Day 3 – Accounts Receivable & Credit Management

Accounts Receivable Configuration

- Customer Groups
- Customer Master Setup
- Customer Posting Profiles
- Payment Terms
- Payment Schedules
- Cash Discounts

Credit & Collections

- Credit Management Setup
- Credit Limits
- Collection Letters
- Interest Notes

AR Processes

- Sales Order Financial Flow
- Customer Invoices
- Customer Payments
- Settlements

- Order-to-Cash Process Overview
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Day 4 – Cash & Bank Management and Fixed Assets

Cash & Bank Management

- Bank Groups
- Bank Accounts
- Bank Account Setup
- Methods of Payment
- Payment Specifications
- Electronic Payments set up
- Bank Reconciliation overview

Fixed Assets

- Fixed Asset Parameters
 - Asset Groups
 - Asset Books
 - Depreciation Profiles
 - Posting Profiles
 - Acquisition
 - Depreciation
 - Transfer
 - Disposal and Scrap
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Day 5 – Tax, Inventory Accounting & Costing

Tax Configuration

- Sales Tax Framework
- Tax Authorities
- Tax Codes
- Tax Groups
- Item Tax Groups
- Tax Settlement

Inventory Accounting

- Inventory Parameters
- Storage Dimensions
- Tracking Dimensions
- Inventory Transactions
- Inventory Valuation

Costing

- Item Model Groups
- FIFO
- LIFO
- Weighted Average
- Moving Average
- Standard Cost

Day 6 – Workflows, Electronic Reporting & MB-310 Preparation

Workflow Configuration

- Workflow Architecture
- Workflow Elements
- Approval Processes
- Escalations
- Finance Workflows
- Vendor Invoice Workflow
- Journal Workflow

Electronic Reporting (ER)

- ER Framework Overview
- Data Models
- Model Mapping
- Formats
- Localization Services
- Financial Report Generation

Data Management

- Data Entities
- Data Management Framework
- Import and Export Projects
- Excel Add-in
- OData Overview