

Linear Project Management

Duration: 2 Days (8 Hrs./Day)

Course Objective: In this course, learners will gain the essential skills required to use the Linear project management platform for day-to-day project execution. Learners will understand the Linear interface, workspace structure, teams, issues, projects, cycles, workflows, views, notifications, integrations, task assignment, bug tracking, collaboration, reporting, and daily tracking activities. The training will enable learners to create and manage issues, assign tasks, plan cycles, update workflow status, track team progress, and manage project execution effectively

Lab Requirement: Access to Linear workspace / demo Linear workspace

Prerequisites: Basic knowledge of computers and project/task tracking concepts is recommended. Prior Linear experience is not mandatory.

Module 1: Linear Platform Overview

Introduction to Linear project management platform

Access Linear on macOS

Understand workspace, teams, issues, projects, cycles, workflows, and views

Navigate Linear interface

Configure basic user preferences and notifications

Module 2: Issue Management in Linear

Create and update issues

Assign issues to users

Add descriptions, comments, labels, priorities, due dates, and estimates



Use sub-issues and issue relationships

Search, filter, and organize issues

Move issues through workflow stages

Module 3: Projects, Cycles, and Workflows

Create and manage projects

Add issues to projects

Track project progress

Use project documents and updates

Understand and use cycles

Add issues to cycles

Configure and follow workflows

Use backlog, triage, and status management

Module 4: Linear Integrations and Daily Tracking

Use views and filters for daily tracking

Track assigned work and team progress

Manage notifications

Overview of GitHub/GitLab and Slack-style integrations

Understand automation-based status updates

Perform day-to-day project tracking activities on macOS

End-to-end practice: create a project, add issues, plan a cycle, update workflow status, and track progress