

Business Continuity Plan (BCP) Availability Flow Automation

Overview

This engagement focuses on developing and configuring an automated Business Continuity Plan (BCP) Availability Flow Testing solution using Microsoft Power Automate, Outlook, SharePoint, and Dataverse.

The majority of the solution will be **developed in advance**, with customer sessions dedicated to **environment-specific configuration, testing, validation, and deployment**.

Development Scope

- Design and develop the BCP Availability Testing workflow
- Configure master data for mailboxes, personnel, and SLA definitions
- Automate availability test email distribution
- Implement response tracking and SLA monitoring
- Configure SharePoint-based tracking and reporting
- Perform end-to-end testing and deployment in the customer environment

Customer Configuration Sessions

- Environment configuration
- Connection references and permissions
- Master data configuration
- Solution deployment
- End-to-end testing and validation
- Knowledge transfer