

Adobe Workfront Core Developer Training (Expert)

OEM: Adobe • Duration: 5 Days (40 hrs) • Code: AD0-E907

COURSE MODULES & TOPICS

Core System Administration and Setup (17%)

- Given a scenario, describe ways to effectively share permissions and access
- Given a scenario, identify when a group status versus a system status should be used
- Given a data set, demonstrate the capabilities of kickstarts
- Identify auto-provisioning best practices for user accounts
- Understand how Groups and Teams affect visibility and capabilities
- Given a scenario, recommend a Boards configuration to meet a custom requirement
- Implement group administration best practices

Intake, Custom Forms, and Project Initiation (13%)

- Identify configuration needs for work allocations
- Understand value transmission to project custom forms
- Given a scenario, describe what must be done to address reporting and calculation errors
- Recognize template-supporting elements
- Manage access, visibility, and dependency across multiple forms
- Apply correct formulas for calculated fields on multi-object forms

Strategic Functionality – Portfolio and Program Management, Resource Management (13%)

- Define tools to capture project scope modifications
- Given a scenario, create a view that identifies within a portfolio whether a project meets the average level of requisite criteria
- Manage risk qualitatively and quantitatively
- Ensure priority projects receive appropriate resourcing
- Given a scenario, provide a mechanism to ensure that projects are fully staffed by using Resource Management tools
- Diagnose user overallocation using Resource Management tools

Document Management and Proof (13%)

- Given a scenario, demonstrate when to utilize document management versus proofing
- Apply proofing viewer best practices, settings, and markup functionality
- Edit and set file permissions

- Given a scenario, demonstrate how to set up external document storage with security restrictions
- Establish AEM as Cloud Service or AEM Assets Essentials connections

Reporting (11%)

- Combine multiple data columns into single columns
- Leverage wildcard values in reports and filters
- Report parent-to-child relationships using native reporting
- Given a scenario, describe how reporting facilitates efficient execution of work
- Use Workfront Reporting to monitor and improve user adoption
- Determine how different field types render on reports (rich text, images, multi-select)

Methodology, Best Practices, and Use Cases (22%)

- Demonstrate deliverable tracking functionality within campaigns
- Showcase strategic prioritization and work justification capabilities
- Demonstrate financial management, utilization, forecasting, and billing functionality
- Given a scenario within Workfront, demonstrate functionality around setting up workflow and approvals
- Recommend governance frameworks for system administration expansion
- Identify considerations when expanding instances for multiple teams
- Use Workfront Boards to visualize progress
- Recommend governance frameworks for system and group administration

Business Consulting (11%)

- Given a scenario, describe the process needed to fully support the effort of implementing Workfront in a cross-functional department
- Adapt existing workflows to address critical business process changes
- Identify difficult-to-change configuration settings
- Recognize key change management considerations
- Recommend efficiency improvements for multi-team environments