

Microsoft Dynamics 365 Finance End-to-End Functional Training

Course Overview

This training program provides a comprehensive functional understanding of Microsoft Dynamics 365 Finance, covering core financial processes from system setup to reporting and period closing.

The course focuses on real business scenarios, functional configuration, and end-to-end finance operations, enabling participants to effectively use the system in day-to-day business activities.

Target Audience

- Functional Consultants
 - Business Analysts
 - Finance & Accounts Teams
 - ERP Key Users
 - Support Teams
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Course Duration

Total Duration: 6 Days

Day-wise Training Agenda

Day 1 – Introduction & Organization Setup

Introduction to D365 Finance

- Overview of D365 Finance & Operations
- Key Features of Finance Module
- Navigation & User Interface
- Legal Entities & Company Setup

Organization & Setup

- Legal Entity Creation
- Fiscal Calendar Setup
- Chart of Accounts (COA)
- Account Structures

- Financial Dimensions
 - Posting Profiles Overview
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Day 2 – General Ledger & Accounts Payable

General Ledger (GL)

- Ledger Setup
- Journal Types (Daily, Vendor, Customer, Fixed Asset)
- Journal Entries & Posting
- Trial Balance
- Financial Period Close
- Year-End Closing Process

Accounts Payable (AP)

- Vendor Master Creation
 - Vendor Groups & Posting Profiles
 - Purchase Order Integration
 - Invoice Processing
 - Payments & Payment Journals
 - Vendor Settlements
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Day 3 – Accounts Receivable & Cash and Bank

Accounts Receivable (AR)

- Customer Master Setup
- Customer Groups & Posting Profiles
- Sales Order Integration
- Free Text Invoices
- Customer Payments
- Collections & Aging Reports

Cash & Bank Management

- Bank Account Setup
- Bank Transactions
- Payment Methods & Formats

- Bank Reconciliation
 - Cash Flow Forecast
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Day 4 – Fixed Assets & Budgeting

Fixed Assets (FA)

- Asset Group Setup
- Asset Creation & Acquisition
- Depreciation Methods
- Depreciation Posting
- Asset Disposal & Transfer

Budgeting

- Budget Models
 - Budget Planning
 - Budget Control Setup
 - Budget Register Entries
 - Budget vs Actual Reporting
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Day 5 – Project Accounting, Reporting & Taxation

Project Management and Accounting

- Internal Project
- Investment Project
- Fixed Price Project
- Time and Material Project
- Time Project
- Scheduling Calendar
- Work Breakdown Structure (WBS)

Financial Reporting

- Financial Reports (Balance Sheet, Profit & Loss)
- Management Reporter
- Dimensions in Reporting
- Exporting Reports

- Security Configuration for Reporting

Taxation (India / Global)

- Tax Setup (GST, VAT, etc.)
 - Tax Codes & Groups
 - Tax Calculation & Posting
 - Tax Reporting
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Day 6 – Intercompany, Closing, Integration & Security

Intercompany Accounting

- Intercompany Setup
- Intercompany Transactions
- Consolidation Process

Period End & Closing

- Month-End Closing Checklist
- Ledger Reconciliation
- Accruals & Provisions
- Financial Close Workspace

Integration with Other Modules

- Procurement & Sourcing Integration
- Inventory & Warehouse Integration
- Sales & Marketing Integration

Security & Controls

- User Roles & Security
 - Segregation of Duties
 - Audit Trail & Compliance
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Course Summary & Discussion

- Key Takeaways
- Best Practices
- Q&A Session