

Microsoft Dynamics 365 Business Central with Reporting\_ Functional (Duration : 28 hours)

Module No	Topic Name	Duration
1	<b>Create and configure a new company</b>	6Hrs
	· Create a configuration worksheet	
	· Describe the process for migrating data	
	· Create and export a configuration package	
	· Import and apply a configuration package	
	· Create journal opening balances	
	· Validate migrated data by using trial balances	
2	<b>Managing security</b>	6Hrs
	· Create and manage user profiles	
	· Set up new user and user groups	
	· Create and assign permission sets and permissions	
3	<b>Customers / Sales Order Management</b>	3Hrs
	· Configure core customer settings	
	· Create customer-specific selling prices and discounts	
	· Create customer-specific item aliases	
	· Creating Quotes / Sales Orders / Invoices	
	· Managing customer prepayments / deposits	
	· Understanding returns / exchanges / refunds	
	· Managing customer payments	
· Managing customer adjustments / write-offs		
4	<b>Vendors / Purchase Order Management</b>	3Hrs
	· Configure core vendor settings	
	· Create vendor-specific item aliases	
	· Creating Purchase Orders	
	· Understanding PO item costs / last cost	
	· Managing vendor prepayments	
	· Understanding blanket POs	
5	<b>Project Management</b>	8Hrs
	<b>Managing of Jobs</b>	
	· Create Jobs	
	· Use Resources for Projects	
	· Use Time Sheets	
	· Manage Job Budgets	
	· Record Usage for Jobs	
	· Manage Job Supplies	
	<b>WIP Methods</b>	
	· Understand WIP Methods	
· Monitor Job Progress and Performance		

	· Invoice Jobs	
<b>6</b>	<b>Automation – workflows and alerts</b>	
	· Managing alerts and notifications	
	· Creating and managing approval workflows & hierarchy	
<b>7</b>	<b>Integarion of POWER BI</b>	
		4hrs