

SAP Certified Associate-SAP S/4HANA-Financial Accounting

Course Duration 18 Days*8 Hours

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Unit	Day wise	Content Description
1	Day-1	Introduction to SAP S/4HANA Finance
		Introducing SAP S/4HANA Finance
		Introducing Financial Accounting
		Introducing Management Accounting
		Using the SAP Fiori User Interface
2		SAP FI – Organization Structure
		Define Company
		Define Company Code
		Assign Company Code to Company
		Define Business Area
		Define Functional Area
		Define Credit Control
3		Assign Company Code to Credit Control
		SAP FI – Financial Accounting Global Settings
		Maintain Fiscal Year Variant
		Assign Company Code to Fiscal Year Variant
		Define variants for Open Posting Periods
		Open and Close Posting Periods
		Assign Posting Period Variant to Company Code
		Define Field Status Variants
		Assign Company Code to Field Status Variants
		Define Posting Keys
		Define Document Types
		Define Document Number Ranges
		Define Tolerance Group for Employees
	Define Tolerance Group for G/L Accounts	
	Assign Users to Tolerance Group	
Global Parameters for Company Code		
4	Day-2	SAP FI – General Ledger
		Introduction to New GL
		Activation of New GL
		Define Chart of Accounts
		Define Account Groups
		Define Retained Earnings Account
		Create General Ledger Account
		Posing of GL entries
		Holding, parking and posting of documents
		Reversal of documents
		Reference Documents
		Business Processes in General Ledger
5	Day-2	SAP FI – Accounts Payable
		Create Vendor Account Groups
		Create Number Ranges for Vendor Accounts
		Assign the number ranges to Vendor account groups
		Create Sundry Creditors Account
		Define Tolerances Group for Vendors
		Create Vendor Master Data
		Vendor Payment Terms
		Down Payment
		Automatic Payment Program
		Business Processes in Accounts Payable
		SAP FI – Accounts Receivable
		Create Customer Account Groups
		Create Number Ranges for Customer Accounts

6	Day-3	Assign Number Ranges to Customer Account groups
		Create Sundry Debtors
		Define Tolerances Group for Customer
		Create Customer Master Record
		Customer Payment Terms
		Down Payment
		Business Processes in Accounts Receivable
7	Day-4	Foreign Currency Transaction
		Define Translation Ratio for Currency Translation
		Currency Simulation
		Define Default Exchange Rate
		Posting Document in a Foreign Currency
8		Dunning
		Define Dunning Areas
		Define Block Reason for Dunning Notices
		Define Dunning Procedures
		Create Dunning Interval in days to Dunning Procedures
		Define Dunning Levels to Dunning Procedures
		Define Dunning Charges to Dunning Procedures
		Post Customer Invoice
		Dunning Run
9	Day-5	SAP FI – Asset Accounting
		Chart of Depreciation
		Assign Chart of Depreciation to Company Code
		Specify Account Determination
		Create Screen Layout Rules
		Maintain asset number ranges
		Define Asset Classes
		Determine Depreciation area in the Asset Class
		Assignment of General Ledger Accounts
		Define Screen Layout for Asset master data
		Define Screen Layout for Asset Depreciation Areas
		Maintain Depreciation key
10		Intercompany Reconciliation in SAP S/4HANA
		Performing the Intercompany Matching and Reconciliation Process
		Configuring ICMR
		Configure Intercompany Matching and Reconciliation
		Perform Intercompany Matching and Reconciliation
11	Day-6	Taxes on Sales and Purchase
		Configuration of Tax Procedures
		Configuration of Accounting Keys
		Creation of Tax Codes
		Posting Purchase Documents
12		Financial Closing Overview
		Explaining the Periodic Closing Process
13	Day-7	Financial Statements
		Managing Financial Statements
		Create Financial Statements
		Using SAP S/4HANA Reporting Options
		Execute Financial Accounting Reports
14	Day-8	Fixed and Current Assets
		Executing Closing Activities Within Asset Accounting
		Execute and Analyze the Depreciation Run
		Managing Closing Activities in Materials Management
		Analyze the GR/IR Clearing Account
		Execute a Balance Sheet Valuation in Materials Management

15	Day-9	Receivables and Payables
		Creating Balance Confirmations
		Create a Balance Confirmation
		Managing the Foreign Currency Valuation
		Manage the Foreign Currency Valuation of Open Items
		Managing Value Adjustments
		Execute a Flat-Rate Individual Value Adjustment
		Regrouping Receivables and Payables
		Regroup Receivables According to Their Remaining Life
16	Day-10	Executing Accounts Receivable Period Activities
		Managing Correspondence for Customers
		Prepare Your User and SAP Fiori Launchpad
		Create a Customer Master Record
		Create a Customer Account Statement
		Clearing Customer Open Items
		Clear Customer Open Items Manually
		Identifying Key Fields for Dunning
		Define the Accounting Clerk
		Modify a Customer Master Record
		Modify Customer Invoices for the Dunning Program
		Executing the Dunning Process
		Schedule a Dunning Run
		Edit a Dunning Proposal List
		Print a Dunning Notice
		Execute a Dunning Run using the My Dunning Proposal App
17	Day-11	Using Accounts Receivable Closing Activities
		Generating Customer Balance Confirmations
		Create a Customer Balance Confirmation
		Outlining Foreign Currency Valuation
		Run a Foreign Currency Valuation
		Generating Receivables Value Adjustments
		Enter an Individual Value Adjustment
		Execute a Valuation Run
		Illustrating Accounts Receivable Regrouping
		Regroup Accounts Receivable by Remaining Term
		Reclassify Accounts Receivable with Credit Balance
		Regroup Receivables due to Reconciliation Account Change
18	Day-12	Illustrating Payables Management Period-End Closing Activities
		Overviewing of Closing Activities in Accounts Payable
		Describing GR/IR Reconciliation for Accounts Payable Closing
		Prepare Your User and SAP Fiori launchpad
		Reconcile the GR/IR Clearing Account
		Managing Balance Confirmations for Suppliers
		Create a Supplier Balance Confirmation
		Outlining Foreign Currency Valuation
		Run a Foreign Currency Valuation
		Analyze a Foreign Currency Valuation run with Delta Logic
		Illustrating Accounts Payable Regrouping
		Accounts Payable by Remaining Term Regrouping
		Reclassify Accounts Payable with Debit Balance
		Regroup Payables due to Reconciliation Account Change
19	Day-13	Describing the Local Close Steps for General Ledger Accounting
		Prepare Your User and SAP Fiori Launchpad
		Create a Journal Entry with Auto-Reverse
		Create a Recurring Charge
		Execute Automatic Clearing
		Post to a Ledger Group

		Manage and Use Financial Statement Versions
20	Day-14	Profit and Loss
		Explaining Cost of Sales Accounting
		Display the Profit and Loss Statement using Cost of Sales Accounting
		Posting Accruals and Deferrals
21		Post Accruals
		Accruals Management - Manual Accruals
		Post a Vendor Invoice for an Insurance Expense
		Post a Manual Accrual for an Insurance Expense
		Accruals Management - Purchase Order Accruals
		Create Purchase Order Accrual Objects
		Review, Approve and Post the Periodic Accrual Amounts
		Create a Supplier Invoice for a Purchase Order with Accruals Postings
22	Day-15	Ledger Group-Specific Postings
		Posting Ledger Group-Specific FI Documents
		Post to a Ledger Group
		Execute a Foreign Currency Valuation Simulation Run
23		Technical, Organizational, and Documentary Closing Activities
		Managing Technical Steps During the Period-End Closing Activities
		Executing the Balance Audit Trail
		Execute the Balance Audit Reports
		Explaining the Purpose of Document Splitting in General Ledger Accounting
24	Day-16	Financial Closing Cockpit
		Managing the Financial Closing Cockpit
		Create and Execute Tasks in the SAP S/4HANA Financial Closing Cockpit
		Manage Task Dependencies in the SAP S/4HANA Financial Closing Cockpit
25		Intercompany Reconciliation
		Intercompany Matching and Reconciliation (Overview)
		Intercompany Matching and Reconciliation
26		Accounts Payables & Accounts Receivables
		Pre-test examination for AP & AR
		How to Prepare for certification examination?
		Possible Questions related Accounts payables & Accounts Receivables
		Explaining the AP&AR Question and Answers theoretically
		Post-test examination for AP & AR
27	Day-17	Asset Accounting
		Pre-test examination for AA
		Questions related Asset accounting
		Explaining the Fixed assets question theoretically
		Post-test examination AP & AR
28		General Ledger Accounting & Financial Closing
		Pre-test examination for GL & Financial Closing
		Questions related General ledger accounting & Financial Closing
		Explaining the General ledger & Financial Closing Questions and Answers theoretically
		Post-test examination for GL & Financial Closing
29	Day-18	Organizational Assignments and Process Integration
		Pre-test examination for Organizational Assignments and Process Integration
		Questions related Organizational Assignments and Process Integration
		Explaining the Organizational Assignments and Process Integration and Answers theoretically
		Post-test examination for Organizational Assignments and Process Integration
30		Overview and Deployment of SAP S/4HANA & Managing Clean Core
		Pre-test examination for Overview and Deployment of SAP S/4HANA & Managing Clean Core
		Questions related Overview and Deployment of SAP S/4HANA & Managing Clean Core
		Explaining the Overview and Deployment of SAP S/4HANA & Managing Clean Core Questions and Answers theoretically
		Post-test examination for Overview and Deployment of SAP S/4HANA & Managing Clean Core